

Document No. u ~~S-E-C-R-E-T~~

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

28 January 1958

Date: 13 MAR 1978

MEMORANDUM FOR: Chief, Plans and Policy Staff

SUBJECT: Weekly Report #4
Assessment and Evaluation Staff
22-28 January 1958

I. SIGNIFICANT ITEMS.

1. Last August [] asked the A&E Staff for help in determining the equivalence of several forms of the Informational Reading Test then in use in the Reading Techniques Course. It was decided to rebuild the existing forms and add five others, making a total of eight. [] completed the last of these tests this week, with the assistance of [] Sufficient data is expected to be on hand by April to permit an initial testing of the equivalence of these forms. Once equivalence is established, studies can be made of the changes that take place--during and after training--in the effectiveness with which students scan reading material for its factual content.

II. OTHER ACTIVITIES.

A. Testing Services Branch.

[]

[]

[]

B. Training Evaluation Branch.

1. C/TEB reviewed the results of the current events quiz with students in CPW on Wednesday, 22 January 1958.

2. C/TEB visited [] training site on Thursday, 23 January 1958.

~~S-E-C-R-E-T~~

S-E-C-R-E-T

3. C/TEB attended the DDP Training Officers' monthly meeting on Tuesday, 28 January 1958, to review purposes and intended uses of the interim evaluation reports from the OC and OFC.

III. PERSONNEL NOTES.

1. [] has reported for duty after two weeks leave without pay to finish work at the University of Illinois.
2. [] has returned from sick leave with the good news that she did not have appendicitis.

[]
Chief, Assessment and Evaluation Staff

S-E-C-R-E-T

WEEKLY STATISTICAL REPORT
Assessment and Evaluation Staff
Week of 20-24 January 1958

A. Assessments

1. Interpretive Reviews	No. Forwarded with Comment	Total Performed
a. Applicant		
b. EOD		
c. FIA		
d. Career Management		<u>14</u>
e. CS/CMO		<u>15</u>
		TOTAL <u>29</u>
2. Standard		
a. With individual tested		<u>4</u>
b. With personnel officer, supervisor, etc.		<u>7</u>
		TOTAL <u>11</u>
3. Special		<u>0</u>
4. Intensive		<u>2</u>
5. Interpretive Conference		
a. Standard		
1. With individual		<u>0</u>
2. With personnel officer, supervisor, etc.		<u>7</u>
b. Special		
1. With individual		<u>0</u>
2. With personnel officer, supervisor, etc.		<u>0</u>
c. Intensive		
1. With individual		<u>1</u>
2. With personnel officer, supervisor, etc.		<u>0</u>
		TOTAL <u>8</u>

S-E-C-R-E-T

S-E-C-R-E-T

C. Testing Operations	No. Persons Tested	No. Tests Administered
1. Professional Applicant Test Battery <u>179</u>		
a. General Applicants		
1. Washington	<u>7</u>	<u>63</u>
2. Field *	<u>3</u>	<u>29</u>
b. JOT Candidates		
1. Washington	<u>0</u>	<u>0</u>
2. Field *	<u>169</u>	<u>1687</u>
c. Other	<u>0</u>	<u>0</u>
2. Professional Employee Test Battery <u>26</u>		
a. EOD	<u>1</u>	<u>12</u>
b. Pre-training	<u>22</u>	<u>264</u>
c. Internal JOT Applicants	<u>0</u>	<u>0</u>
d. Other	<u>3</u>	<u>36</u>
3. Clerical Applicant Test Battery <u>116</u>		
a. Washington	<u>16</u>	<u>60</u>
b. Field	<u>100</u>	<u>326</u>
4. Clerical Employee Test Battery <u>7</u>	<u>7</u>	<u>35</u>
5. Foreign Language Aptitude Test <u>29</u>	<u>29</u>	<u>232</u>
6. IOC Waiver Test <u>3</u>	<u>3</u>	<u>3</u>
7. Other <u>0</u>	<u>0</u>	<u>0</u>
TOTAL <u>360</u>	<u>360</u>	<u>2747</u>

* Includes periods prior to current week.

S-E-C-R-E-T

CONFIDENTIAL